

LEGAL SOLUTIONS GROUP



QUALITY PERFORMANCE VALUE

[www.lsg.com](http://www.lsg.com)



take control.

## Introduction

Legal Solutions Group (LSG) is a global leader in web-based software applications and outsourced supporting services. Our solutions provide electronic business process management tools that focus on litigation planning and performance measurement of the client's legal and non-legal professional service providers.

### The three main offerings are

- **Advocator System®:** litigation, case, and legal spend management software tools
- Business Process Outsourcing (BPO) for compliance monitoring services
- Consulting Services: bill review, audit, workflows, analytics, predictive

### Benefits of working with Legal Solutions Group

- Cost savings from the removal of paper from the process
- Long-term Financial Benefits
- Cutting-edge Web-based Technologies
- Powerful Reporting Tools
- Insurance Claims and Corporate Legal Experience
- Flexible Approach
- High Quality of Service Standards
- Flexible Pricing Models

### Technology

LSG designs, builds and maintains a proprietary internet-based litigation, legal, case, and financial planning software tool called the **Advocator System®**.

**Advocator System®** features a single sign-on utility, which provides user-friendly access to all system tools and databases from a standard desktop portal. **Advocator System®** is available on a modular basis, within a flexible pricing structure. Security is continuously maintained at the highest levels, using a combination of physical hardware, redundancy and software encryption platforms

Key application features include:

- legal/non-legal vendor management
- selection and case/matter assignments
- budgeting and planning
- case and document management
- e-billing
- automated bill review and compliance monitoring
- powerful reporting tools
- matter/claims and payment feeds
- SAS-70 compliance



#### *Legal/Non-Legal Vendor Management Portal:*

**Advocator System® Vendor Management Portal (ASMAP)** provides all legal and non-legal vendors and professional service providers an interactive web-based portal, for gaining access to the various client sites and for utilizing the relevant **Advocator System®** features and functions. ASMAP also retains all user credentials.

#### *Case/Matter Assignments:*

Case/matter assignment or engagement notices are fulfilled directly off the **Advocator System®** Case Management desktop. Notifications to outside counsel, and non-legal professional vendors, along with any relevant attachments such as policy wordings, expert reports, etc. are transmitted via email.

#### *Budgeting and Case Planning:*

During the assignment process, the client user may opt to request a case/matter level budget from the service provider, including a staffing plan where appropriate. Case plans, such as initial assessments, may also be required during this part of the process.



To compliment LSG's software and services offerings, we also provide an in-depth consulting and advisory service to corporate legal, claims and TPA's.

This includes:

- Legal bill review
- Vendor/Service Provider Panel Reviews
- Performance metrics and measurement
- Alternative fee arrangements
- Legal bill audit
- Training and implementation
- Expert opinion and testimony

The above is a non-exhaustive list of what LSG can contribute and these services are available on a short term, minimal cost investment and low time commitment basis. We are always flexible with our pricing models and provide excellent quality of service and demonstrable value for money.

### *E-Docs:*

Advocator System® provides a robust, fully searchable electronic document management repository, which enables compliance with E-Discovery as well as internal audit requirements and obligations. Documents may be uploaded to the E-Docs Desktop from any available source and reproduced at leisure.

### *E-Billing:*

Advocator System® utilizes the LEDES (legal electronic data exchange standards) e-billing formats to ensure ease of integration with the vendor/service provider's current billing or practice management systems.

E-Bills are submitted online, directly into the Advocator System® E-Billing Desktop application, where they are checked automatically for data completeness and correctness. UTBMS Codes are also utilized within the E-Billing process.

### *Automated Bill Review and Compliance Monitoring (BPO):*

The ABR functionality streamlines the compliance monitoring process through performing various automated validation checks on the e-bills, including:

- timekeeper/fee earner rates or fees
- mathematical checks
- duplicate invoice or line entry
- all pertinent client case/matter data elements
- compliance checks against your guidelines/service level agreements

Complimentary to the ADR features within Advocator System®, LSG offers an additional service on a BPO basis for Compliance Monitoring of vendor activities, as measured against the client's guidelines or SLA.

### *Advocator System® Management Information Reporting:*

The Advocator System® enables the collection and depositing of key client and legal/non-legal vendor/service provider data from a number of sources, both internal to its processes, but also from electronic "feeds" taken on a regular basis, such as corporate claims systems and financial applications or databases.

Using the latest in data "drill-down" tools: MI reports can be produced with just a few clicks of the mouse. Reports can be produced in various formats and easily exported into spreadsheets, databases and other report writing software applications.

### *Matter/Claims Payment Feeds:*

LSG will work with your IT/systems administration staff in order to build a secure data-file feed that will cut down on any manual case/matter creation effort in the Advocator System® process.

Likewise, a back-end payment feed protocol will be implemented, in order that the approved/authorized invoices in the Advocator System® may be directly input to your corporate accounts payable systems.

### *Security and Database Hosting:*

The hosting environment for the Advocator System® meets or exceeds corporate IT security standards, including software encryption, physical, firewall, back-up, redundancy, fire, fail-over, hacking, interruption, data and personal information protection. It meets SAS 70 requirements.



## About LSG

Legal Solutions Group is a global leader in the provision of e-billing, case and litigation management software and services, focused on case planning, budgetary control, and legal services performance measurement. We service the general insurance, third party claims administrator, loss adjusting and banking segments of the financial services industry. Additionally, Legal Solutions Group also supports the corporate legal departments from a number of market sectors, such as Mining, Oil & Gas, Construction, Pharmaceuticals and Transportation.